

<Your Address>

March 2014

Plumbers Gasfitters and Drainlayers Board
Level 9, 70 The Terrace
Wellington Central
Wellington 6011

Attention: The Registrar

Dear Mr Pedersen

Waiver of Fees Application: <Insert your name and registration number>

This application for a waiver of fees is made under the provisions of the Plumbers, Gasfitters and Drainlayers Board (Fees) Notice which makes provision for the Board to provide a waiver or refund, in part or whole, of any fee or levy, in accordance with sections 142(3) and 143(2) of the Plumbers, Gasfitters and Drainlayers Act 2006 (the **Act**) and the Plumbers Gasfitters and Drainlayers Board waiver Of Fees Policy dated 28 June 2011.

I seek the waiver of \$ <insert amount> being my licensing fee, the prosecutions levy, the discipline levy and if applicable a section 52 exemption.

The reason for my application for a waiver of fees is made on the following basis: <delete as applicable or add to this list as you feel appropriate>

- Last year's Plumbers Gasfitters and Drainlayers Board financials were not completely audited and places in question the application of the memorandum accounts and their accuracy.
- I do not believe the fees accurately reflect the true time to task allocation used by the Board to calculate fees and the Board has been unable to produce that information.
- The Fees and Levies are not equitable to other trades such as builders and electricians.
- The Fees and Levies equate to <insert amount> percent of my take home pay which is excessive.
- The fees and levies will put financial strain on my family and I.
- I do not believe the Board has been fair and honest in its dealing with the industry with regard to fees and levies.
- The Fees and Levies place an undue barrier to me practicing in the industry.
- I do not believe the Board has taken reasonable care in the application of its authorities to implement fees and levies which have meant I have been paying more than can be reasonably expected and more than is required for the operation of the Board.
- The Fees and Levies contain amounts that were initially applied as one off events and have continually been applied for the last three years.
- The Discipline and Prosecutions Levies have been calculated using amounts that are not costs arising out of investigations.

Should you wish any additional information to aid in your recommendations to the Board please don't hesitate to contact me in person.

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